



Illinois Clean Energy community foundation

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K-12 Wind Schools—Grant Overview

The Illinois Clean Energy Community Foundation (ICECF) offers support to all K-12 Wind Schools grantees. Field Representative, Glen Kizer, will contact the school to schedule a visit. Mr. Kizer helps the grantee pick a location for the installation, assist in bidding out the project and selecting an installer, and more.

Preparation: Phase One - Picking a Location

The Wind Assessment submitted with your application will provide recommended, acceptable, and non-acceptable locations for your wind turbine. The wind turbine should be a far enough distance away from trees and buildings while keeping in mind local zoning laws. The Assessment and conversations with your installer and Glen will help you pick a location.

Preparation: Phase Two – Picking an Installer

- Include the Principal, IT Department and Facilities in meetings with the installer
- Make sure your school will be able to pay the installer. ICECF grants are reimbursement grants.
- Save a copy of your contract and warranties for the wind turbine and data system.
- **You/your installer must obtain an interconnection agreement from your electricity provider.**

The Installation

Once the foundation for the turbine is ready, the installation will take 1-3 days to complete.

After the Installation

All reporting requirements are on your online account. You will receive reminders via e-mail to submit the requirements. ICECF will only pay a grant once all the requirements below have been fulfilled:

- Interim Report (Completed 6 months into the grant period)
- Final Report Form with attached invoices, cancelled checks, interconnection agreement, and curriculum materials related to renewable energy (**you must incorporate the wind turbine into the curriculum beginning with the upcoming school year**).
- **It is highly recommended, and specified in the grant agreement, that your organization create an account to which \$500 (minimum) are added annually for regular maintenance and unexpected repairs for the wind turbine. The Foundation will not fund repairs as they are the responsibility of your organization.**

Workshops

Two teachers from your school will be invited to attend a Teacher Training Workshop. There are Level 1 and Level 2 workshops – you must attend a Level 1 workshop before Level 2. Glen Kizer will send more information about the workshops at a later date.

If you need an extension...

Send an e-mail to ICECF Staff **before** the end of the grant period including:

- a) A summary of work that has been accomplished
- b) A timeline for the project with estimated end date
- c) Reason for the extension
- d) Date to which you need to extend your grant

ICECF will notify you if your extension has been granted.

Funding Sources and Payment:

This is a reimbursement program which pays up to \$40,000 or 90% of the final project cost, whichever is less. **The final project cost is affected through donations or discounts of any kind from the Installer. Discounts or donations from the installer may also reduce the grant award. Invoices and cancelled checks must be provided with the Final Report.**

Contact your Field Representative if you need help with the installation/data/curriculum materials:

Glen Kizer: Glen@LearnEnergy.org

Contact ICECF Staff if you have questions about payment or your grant:

Gabriela Martin, Program Director: GMartin@IllinoisCleanEnergy.org or call (312)372-5191.